Tuition Preschool Policies for Parents

As the parent / guardian of ____________________________, I agree to the following tuition policies and procedures for the current school year:

- The preschool provides either two (2) or four (4) half-day sessions per week to eligible children. A tuition preschooler must be 3 on or before August 15, or 4 by August 15 and eligible for kindergarten the following year.
- A $50 NON-REFUNDABLE deposit is required to secure placement. (Check or Cash only)
- All tuition payments for nine (9) months are due by the 5th of each month. Tuition payments will be due beginning September 5, 2020 to May 5, 2021. Tuition payments should be delivered directly to your child’s school.
- The tuition cost for the 2020-2021 school year will be $2,925, divided into 9 (nine) equal payments of $325. If your student is in the two (2) day a week class, the cost will be $1,463, divided into 9 (nine) equal payments of $163 (rounded).
- If tuition payment is late by more than 10 consecutive school days, a past due notice will be sent home and a late fee of $25 will be assessed. If payment is not received by the 10th school day, your child’s slot will be filled by another child from the tuition wait list.
- Children will not be allowed to attend school during non-scheduled days.
- Tuition preschoolers must have a completed online enrollment, current immunizations on file, health history, verification of birth certificate, physical form, and parental consent forms for field trips, videotaping, and medical emergency signed prior to attendance.
- Transportation will not be provided by the Weld RE-4 School District transportation department. Parents / guardians must make their own arrangements to and from preschool.
- A Preschool Parent Handbook is available on the Weld RE-4 School District website and can be viewed at:

PRESCHOOL PARENT HANDBOOK
• If a parent does not have access to the internet, or if they need a hard copy of the handbook, they can request a copy from their child’s preschool teacher. The tuition preschooler and family are expected to follow the policies and procedures outlined the district policy handbook.

• A tuition preschooler may discontinue preschool programming at any time. However, the parents will need to submit in writing a **two-week notice** of program discontinuation so that preparations can be made to fill the vacancy. This notification can be provided to Andrea Larson, Early Childhood Coordinator through the following email: ec.info@weldre4.org

• Tuition slots will not be held in the event a family leaves for an extended time (i.e. vacations, long-term illnesses, or any other purposes), unless the family pays in advance for all the absent days.

• If the child leaves mid-year, tuition will be prorated based on the actual number of days the child attended the preschool program.

• If a tuition preschooler should become eligible for the Colorado Preschool Program or special education, payment is required up until the child is made eligible for such a program.

• Parent teacher conferences will be offered twice a year to discuss the child’s progress during the preschool year.

• Parents / guardians are invited and encouraged to help in the preschool classroom. Please make arrangements with the classroom teacher.

By signing below, I am acknowledging the terms of this agreement and understand that if I do not pay the tuition due by the deadline, my child’s slot will be filled by another student.

________________________________________  __________________
Parent / Guardian  Date

________________________________________  __________________
Early Childhood Coordinator / Designee  Date
Weld RE-4 School District

**Weld RE-4 School District**
**Early Childhood Programs**
**1020 Main Street**
**Windsor, CO  80550**
**970-686-8008**
Email: ec.info@weldre4.org